

Dear Parents,

Your child has indicated an interest in joining our yearbook staff. We want to make sure you know what will be expected of your child. Your child will be assigned at least one ad page to design as well as a teacher to coordinate candid pictures from that teacher's class to layout for the yearbook. All layouts and designs will be done on the yearbook online software. Your child will be given a login and password to work on this either at home or at school on days the yearbook staff will meet. The staff members will NOT have to make pictures, but they will assist in coordinating submitted pictures into the right class and or activity. Your child will need to be available to meet after school once a week in January and at least one day a month after school from February through May, to check their progress with advisors and receive any assistance they need. The monthly meetings will be one-on-one or in small groups with flexible times. Also, we want these students to maintain at least a B average in their classes.

We feel this will better make our yearbook a school yearbook by having the students make all the major decisions. It will also help your child with responsibilities as well as deadlines. This will be a fun project, but also a serious one. If you feel your child lacks the maturity of the responsibility please discourage them from joining.

Thanks,
Kristina Burks & Angie Laird
CCA Yearbook Sponsors

Yes, my child, _____ has permission to join the CCA Yearbook Staff.

Parent Name

Contact #